

Head Teacher:  
Tel: 01922 490190  
Fax: 01922 490199



LEAMORE LANE,  
WALSALL,  
WEST MIDLANDS, WS2 7NR

Dear Parent/Carer,

### **Medical Appointments**

Mary Elliot is an inclusive school working in partnership with parents and carers to achieve good attendance. We believe that regular attendance is linked directly to achievement which will empower your children to gain essential academic and social skills for life.

Attendance is closely monitored and we are aware that sometimes medical appointments may happen during the school day. If your son or daughter has a medical appointment during school hours, I would kindly ask for you to provide a copy of the appointment letter or card so that I can verify Students attendance.

Should you have any questions, please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Fogarty'.

**Sharon Fogarty**  
Interim DSL and PSA